

## Selling Plans with Group Rates

First step – go into the account manager’s profile (whoever is making the payment)

Then choose New Purchase:

### Plans & Passes

For Brenda, Alan and Bobby

None

 New Purchase

Bills

OR

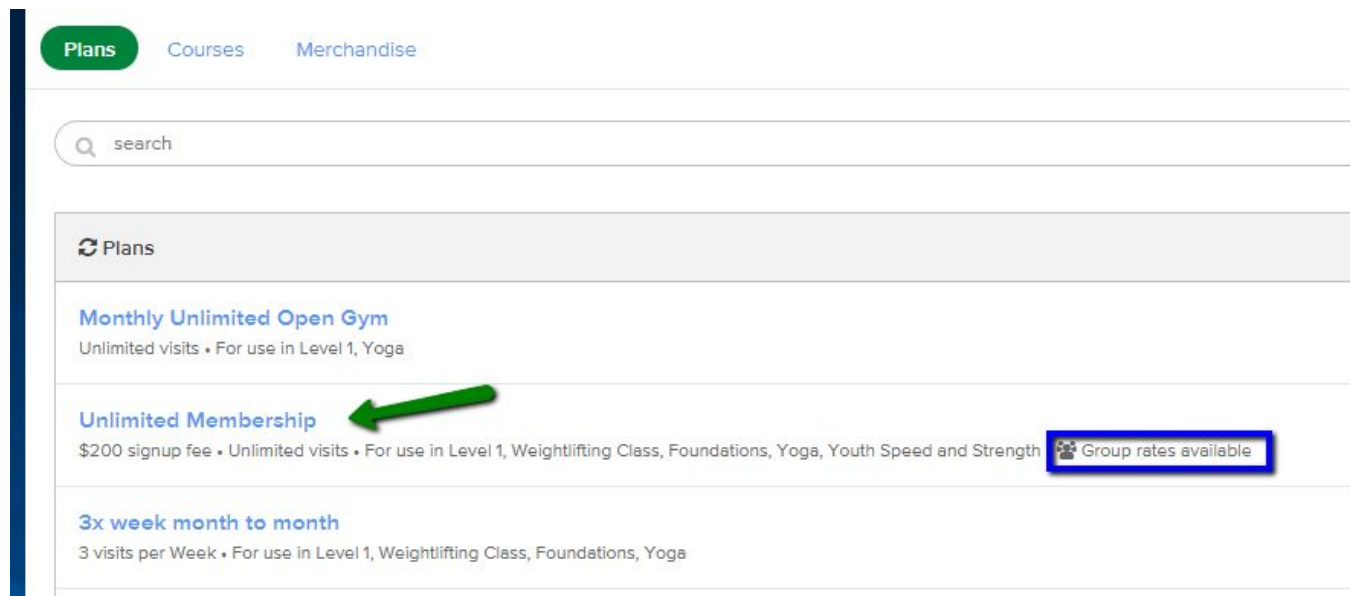
Amy Bridge



 Amy Bridge Dashboard

 Client Profile

Next, select the plan or pass that you want to sell. **\*\*It must have Group Rates set up\*\***





Plans Courses Merchandise

search

Plans

**Monthly Unlimited Open Gym**  
Unlimited visits • For use in Level 1, Yoga

**Unlimited Membership**   
\$200 signup fee • Unlimited visits • For use in Level 1, Weightlifting Class, Foundations, Yoga, Youth Speed and Strength 

**3x week month to month**  
3 visits per Week • For use in Level 1, Weightlifting Class, Foundations, Yoga

Select Multiple People, then add the people who will also be having this plan. When you are done adding people, click Add to Cart. **\*\*The account owner will default as the first person. If they should not be on the plan, you will want to ensure you use the drop down to select the correct person.**

## Buying for...

Just one person

Multiple people



## Who is this for?

[See group rates](#)

1 Amy Bridge

2 Brian Bob

3 [Add Another Person](#)



Total

[✔ Add to Cart](#)

[Continue](#)

You will see the option to either complete the purchase or send a purchase request for your client to complete the process:

← Shopping Cart Amy Bridge
🔍

Updated
✕

<b>Unlimited Membership</b>	
Unlimited visits • Starts on Nov 16 • 🧑‍🤝‍🧑 for group below (change)	
<span style="font-size: 1.2em;">⚙️</span> <ul style="list-style-type: none"> <li>▪ Participants <span style="float: right;">\$700.00 + 🗑️</span></li> <li>▪ Brian Bob</li> <li>▪ Amy Bridge</li> </ul>	
<a href="#">View Terms and Conditions</a>	
Adjustment for reduced billing period of Nov 16 to Dec 1, 2017	- \$350.00
<b>Signup Fee</b>	<b>\$200.00</b>
Sales Tax (8.5%)	\$46.75
<b>TOTAL</b>	<b>\$596.75</b>
<a href="#">Enter coupon code</a>	

🔒 Secure Checkout

✉️ New Purchase Request

+ Add More Items

When the plans are sold, you will see a plan listed for each person, but only one bill that will be paid by the account manager:

## Plans & Passes

For Amy, Brian and Jonathan

AB

### Unlimited Membership for 2 people

Amy Bridge • Unlimited visits

Ends after Oct 31, 2018

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BB

### Unlimited Membership for 2 people

Brian Bob • Unlimited visits

Ends after Oct 31, 2018

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🛒
[New Purchase](#)

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## Bills

For Amy, Brian and Jonathan



### Payment for Unlimited Membership for 2 people

Amy Bridge • \$759.50 due on Fri, Dec 1, 2017